

# HSQE Service

October 2016

Services	Description and Examples
Management System Implementation	<p>Development and implementation of Management Systems, their processes and procedures.</p> <p>The achievement of third party certification to</p> <ul style="list-style-type: none"> <li>• BS EN ISO 9001: 2008 or 2015 Quality Management</li> <li>• BS ISO 14001: 2004 or 2015 Environmental Management</li> <li>• BS EN OHSAS 18001: 2007 Occupational Health and Safety Management</li> </ul> <p>This certification demonstrates to stakeholders, employees and clients that your business is committed to delivering safe, sustainable, best quality products and services.</p> <p>Transition of ISO 9001 and ISO 14001 Management Systems to the new 2015 standards.</p>
Legislation and Industry Standards updates and review	<p>Keeping Clients aware of the requirements of, and changes to legislation and industry standard (e.g. Railway Group Standards, Network Rail Company Standards and TfL QUENSH).</p> <p>Assisting with the implementation of legislation and Standards review processes appropriate to the scope of services provided by organisations.</p>
RISQS Compliance and Sentinel Support	<p>Supporting organisations with the achievement of RISQS Accreditation and the meeting of the requirements of the RISQS Industry Minimum Requirements, including Sentinel and Product Code requirements.</p> <p>Familiarising organisations with the content of the RISQS audit and its requirements prior to the audit commencing and representation during the audit process.</p>
Competent Safety resource provision.	<p>Acting as the competent Health and Safety resource in accordance with Regulation 7 of the Management of Health and Safety at Work Regulations 1999.</p> <p>Provision of guidance and support to organisations, allowing them to concentrate on managing their business legally, effectively and efficiently.</p> <p>The review, identification and guidance to ensure the mitigation of risk to your employees and those affected by your operations.</p> <p>Assisting you in ensuring legal compliance with Regulation 3 of the Health and Safety at Work Regulations 1999 and supporting your business to adopt best practice processes for the management of Risk Assessments.</p> <p>Facilitating improvements in Environmental, Safety and Quality performance whilst also ensuring legal compliance and continual improvement.</p>

<b>Services</b>	<b>Description and Examples</b>
Business Improvement and Gap Analysis	<p>Undertaking Gap Analysis against British, International standards and internal company Management Systems to identify areas of non-compliance and elements for continuous improvement.</p> <p>The provision of detailed reports of strengths, weaknesses, opportunities and threats supported by a remedial action plan.</p> <p>A Gap Analysis of existing Management Systems can be used to identify any required improvements that may be necessary and assist you to implement enhancements.</p>
Delivering of an independent inspection, audit and assessment service.	<p>Internal and Supplier audits can be performed against British, International standards and internal company Management Systems to identify areas of non-compliance and elements for continuous improvement.</p>
Corporate Policy Development	<p>The design, development and implementation of legal compliant policies, processes and procedures to address the following:</p> <ul style="list-style-type: none"> <li>• Anti-bribery, Fraud and Corruption</li> <li>• Business Continuity</li> <li>• Quality Management</li> <li>• PEFC</li> <li>• FSC</li> <li>• Investors in People</li> <li>• Sustainable procurement</li> <li>• Supply Chain Management</li> <li>• Health and Safety Management</li> <li>• Corporate and Social Responsibility</li> <li>• Environmental Management</li> <li>• Employment laws such as Working Time Regulations, National Minimum Wage, Sickness and sick pay, Maternity, paternity and adoption</li> </ul>